

SILIGURI COLLEGE OF COMMERCE
NOTICE : DATED : 18.09.2021

It is notified that those students who want to get their admission cancel in 1st Semester of B.Com. Honours Program / B.Com. Program are hereby asked to fill-up the hereinbelow given proforma for cancellation of admission and mail it alongwith first page of their bank passbook for refund of fees to the given email address :

admission@siliguricollegeofcommerce.org

Sd/
Dr. Asim Kumar Mukhopadhyay
Principal
18.09.2021

To
The Principal
Siliguri College of Commerce
Siliguri

Sub: Application for cancellation of admission in B.Com. Honours Program/B.Com. Program.

Respected Sir,

I, _____ (name of student),
having Application ID _____ was admitted to B.Com.
Honours Program/B.Com. Program, Roll No. _____ of Siliguri College of Commerce,
Siliguri on ____/____/____ (Date of admission). Now, I want to get my
aforesaid admission cancelled by the college authority at their earliest. The college shall not be
responsible for any consequences thereafter. After cancellation, I intend to get admitted in
_____ (Please mention the college name)

I do request the college authority to take the necessary action for the cancellation of my
aforesaid admission.

Thanking you.

Yours Sincerely

Signature of the Parent/Guardian

Date: ____/____/____

Signature of the student

Date: ____/____/____